

# How to Register for the Portal (Applicants)

You must register for the online portal to access our agency's digital services. Once you register, you can apply to open waiting lists or update your application details.

**NOTE:** You must have an email address to register for the portal. This email address will be used to send you verification codes to log in to your account. If you do not already have an active email address, create a new email account before registering for the portal.

To get started, open our agency's login page and select **Click here to register**.

**Click here to register**

## Login

 Continue with Email

 Continue with Google

 Continue with Apple

Register for a Fast, Easy Application

With a free account, you can:

- ✓ Save your application and log in at any time to continue.
- ✓ Check the status of your applications.
- ✓ Use your account with multiple applications.

► [Click here to register](#)

The screen asks if you have a registration code or not. Select the appropriate option.

## Create an Account

I have a registration code

I do NOT have a registration code

**Do I need a registration code?** If you have an existing record in our system, you must use a registration code. If you received a notification from our agency, your registration code is listed on that notice. If you are new to our agency, you can register without a registration code.

If you do not know your registration code, or if you are unsure if you need a code, contact our agency.

Next, complete the registration screen and click **Register**.

## Create An Account

\* Denotes a required field

### Personal Details

First Name\*

Ron

Last Name\*

Jones

SSN#\* (If you do not have a SSN, please enter 999-99-9999)

\*\*\*\*\*



Phone (Cell)\*

(555) 555-1234

### Account Information

Email Address\* (Your email address is your user name)

ron.jones@gmail.com

I have read and accept the

[Terms and Conditions](#)

[Register](#)

**NOTE:** The email address you use to register will be used to receive verification codes for logging into the portal. Please enter a current email account.

Once you successfully create an account, select the **Click here to sign in** link to return to the login page.

## Click here to sign in

Thank you for registering. Your account has been successfully created.

[Click here to sign in](#)

Once you create an account, you can log in to the portal without needing to remember a password. First, the login screen prompts you to enter the email address associated with the account.

### Continue with Email



### Welcome To Resident Services

Continue with Email

Continue with Google

Continue with Apple

Do not have an account? [Sign up](#)

Once you enter your email address, you have two options: you can either receive a one-time verification code or an email link that automatically opens your account.

# Enter email address

 **Sign in**

Please enter the email address associated with your account.

Email address

ron.jones@gmail.com

**Send Verification Code**

or

**Email a Link to Login**

Do not have an account? [Sign up](#)

This site is protected by reCAPTCHA and the [Google Privacy Policy](#) and [Terms of Service](#) apply.

If you choose to receive a one-time verification code, select whether you want this code sent to your email address or texted to your phone.

# Welcome To Resident Services

← How would you like to receive your verification code?

- Send verification code to \*\*\*\*\*1234
- Send verification code to ron.jones@gmail.com

[Continue](#)

Once you receive the verification code, enter it in the fields provided to log in to your account.

# Welcome To Resident Services

We've sent a one-time password (OTP) to your email address.

← Please enter the code below to continue.

Enter OTP \*

4	4	1	2	4	4
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[Verify OTP](#)

Didn't receive the OTP? You can resend it in 15 seconds.

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